

**MONTHLY REPORT  
AGENDA ITEM #4**

**By:** Brian Kenney  
**Dept.** Library Director  
**Subject:** Monthly Report  
**Date:** September 12, 2018

In the past two months, I have been involved in the following projects and activities:

- Chaired the WLS Committee to select an Integrated Library System. Participated in WLS Committee on Central Library/E-Content. Managed the meetings of the Public Library Director's Association.
- Met with Superintendent Joseph Ricca, youth services staff, to review disciplinary issues in the Edge, opportunities for school/library coordination
- Sought funding through NYS construction grant for Gallery/Meeting Room capital project. Met with Capital Projects Board to move project from FY 19/20 to FY 18/19. Worked with City for bonding, Library Foundation for additional funds.
- Worked with Timely Signs for exterior signs; installed banners.
- Began marketing consultation program with Full Deck Design; this is an initiative of WLS to improve library marketing.
- Participated in the planning for Global Ambassadors, an afterschool program that has been located at the Library.
- With Mayor's Office, began planning for a One Book, One City reading program.
- With Don Simmons, Youth Bureau, and others helped plan the Fatherhood Literacy Development program.
- Wrote and edited newsletter content; provide public service.
- Worked with construction company, DPW to install lobby gate.