

**White Plains Public Library Board of Trustees
Notes of Regular Meeting
December 12, 2018**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:05 p.m. by President Denise Matthews-Serra. In attendance were Trustees Haynes, Matthews-Serra, Schwarz and Summers. Also in attendance were Library Director Brian Kenney, Foundation Executive Director Nancy Rubini and Dr. Debbie Hand, Assistant Superintendent for Curriculum & Instruction for Dr. Ricca. Not present: Trustees Barrera, D'Ambrosio, Furth, Scherer Ricca and Assistant Library Director Kathy Degyansky. Invited Guest: Josh Carlson, Youth Librarian Manager

A quorum was not present but the meeting was held. Below are notes from the meeting:

Dr. Debbie Hand (rep for Ricca) introduced herself and thanked the Library for supporting the White Plains School District.

There were no questions regarding the Budget (November 30, 2018) and Reports of Administration.

WLS: President Matthew-Serra and Library Director Kenney attended. Mr. Kenney reported that the focus was to approve WLS's budget and he also presented the Central Library budget.

Foundation: Nancy was working on the Foundation's annual appeal letter and sent it to 500 donors. She will include the letter in the Library newsletter.

Ongoing Business:

Capital Project Update: Brian had a meeting regarding access, security, cameras, and technology for the Gallery/Meeting Room/TV Studio space.

Reappointments: President Matthews-Serra remarked that Trustees Furth, Haynes and Schwarz have agreed to remain on the Board. Library Director Kenney will notify the Common Council.

Update on Trove Time: Josh Carlson reviewed this program in detail and said his goal was to improve and expand the pre-K programming. The new Trove Time accomplished that by providing more regular programs and revamping the parent/child workshops. Library Director Kenney thanked the Foundation for funding Trove Time through grants. Mr. Carlson planned to overhaul the Summer Reading program and make it more inclusive.

New Business:

NEA Big Read: Library Director Kenney gave an update on Big Read and said he was applying to NEA (National Endowment for the Arts) which offers grants of up to \$15K to market programs, buy print and digital copies of books and other workshops. Its goal is to get as many people in the City talking about one book. Mr. Kenney, along with other Library staff members, took 30 titles and whittled them down to 12 and now to three. Library Director Kenney is asking people to read and talk about the three books and vote on them. Anyone can participate.

President Matthews-Serra thanked the Board for their service and ended the meeting at 8:01 p.m.