

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: February 6, 2019

In the Budget Report as of January 31, 2019 all monthly revenues and expenditures are normal.

FOR 2019 07

JOURNAL DETAIL 2019 1 TO 2019 7

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL

201 LIBRARY FUND						

02 INTERGOVERNMENTAL						

02269 LIBRARY-OTHER LIBRARIES	-17,738	-17,738	-17,913.00	.00	175.00	101.0%
TOTAL INTERGOVERNMENTAL	-17,738	-17,738	-17,913.00	.00	175.00	101.0%

03 CHARGES FOR SERVICES						

03649 MISCELLANEOUS REIMBURSEMENTS	-560	-560	-562.32	.00	2.32	100.4%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-1,715.27	-333.42	-1,284.73	57.2%
TOTAL CHARGES FOR SERVICES	-3,560	-3,560	-2,277.59	-333.42	-1,282.41	64.0%

06 MISCELLANEOUS						

06651 LIBRARY FINES	-60,000	-60,000	-21,797.85	-3,279.93	-38,202.15	36.3%
06695 RENTAL LIBRARY SPACE	-9,000	-9,000	-3,197.20	-445.45	-5,802.80	35.5%
06697 COMMISSION COIN MACHINE	-18,000	-18,000	-11,057.60	-1,810.85	-6,942.40	61.4%
06698 REFUND PR YR EXPENDITURES	0	0	-1,893.87	.00	1,893.87	100.0%
06699 OTHER	-2,000	-2,000	-436.73	-86.20	-1,563.27	21.8%
TOTAL MISCELLANEOUS	-89,000	-89,000	-38,383.25	-5,622.43	-50,616.75	43.1%

09 OPERATING TRANSFERS						

09910 GENERAL FUND CONTRIBUTION	-6,420,000	-6,460,064	-2,979,688.78	-2,170.87	-3,480,375.22	46.1%
TOTAL OPERATING TRANSFERS	-6,420,000	-6,460,064	-2,979,688.78	-2,170.87	-3,480,375.22	46.1%

0A APPROP FUND BALANCE						

09999 APPROPRIATED FUND BALANCE	-43,109	-43,109	.00	.00	-43,109.00	.0%
TOTAL APPROP FUND BALANCE	-43,109	-43,109	.00	.00	-43,109.00	.0%

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ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
-6,573,407	-6,613,471	-3,038,262.62	-8,126.72	-3,575,208.38	45.9%
GRAND TOTAL	-6,573,407	-3,038,262.62	-8,126.72	-3,575,208.38	45.9%

** END OF REPORT - Generated by Bill Deierlein **

FOR 2019 07

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
201 LIBRARY FUND						
1. SALARIES & WAGES						
1.100 APPTD OFFICIALS SALARIES	159,630	159,630	92,094.30	12,279.24	67,535.70	57.7%
1.150 MANAGERIAL SALARIES	227,823	227,823	131,436.42	17,524.85	96,386.58	57.7%
1.200 CSEA SALARIES AND WAGES	2,181,003	2,130,970	1,262,670.41	171,932.27	868,299.59	59.3%
1.201 CSEA OVERTIME	55,500	55,500	19,917.76	4,209.73	35,582.24	35.9%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	8,700.00	8,700.00	1,300.00	87.0%
1.800 PART-TIME/HOURLY WAGES	265,000	265,000	135,388.03	19,246.53	129,611.97	51.1%
TOTAL SALARIES & WAGES	2,898,956	2,848,923	1,650,206.92	233,892.62	1,198,716.08	57.9%
2. EMPLOYEE BENEFITS						
2.001 SOCIAL SECURITY	217,132	213,429	123,393.38	17,407.80	90,035.62	57.8%
2.020 MTA PAYROLL TAX	9,767	9,604	5,590.34	773.74	4,013.66	58.2%
2.101 NYS EMPLOYEE PENSION	402,901	393,615	226,698.07	30,409.63	166,916.93	57.6%
2.201 EMPLOYEE ACTIVE HEALTH INS	616,308	595,959	333,419.66	54,564.14	262,539.34	55.9%
2.202 RETIREES HEALTH INSURANCE	220,000	226,697	138,337.61	15,850.55	88,359.39	61.0%
2.203 RETIREES HEALTH INS BUYOUT	3,150	3,150	2,870.00	.00	280.00	91.1%
2.204 NYS HEALTH INS ADMIN CHRG	1,900	1,900	912.42	.00	987.58	48.0%
2.205 RETIREES MEDICARE PAYMENT	73,500	79,500	32,136.00	.00	47,364.00	40.4%
2.206 ACTIVE HEALTH INS BUYOUT	20,970	22,572	22,572.00	.00	0.00	100.0%
2.301 DENTAL INSURANCE PLAN	47,040	45,572	25,155.85	3,674.45	20,416.15	55.2%
2.407 OPTICAL INSURANCE	11,168	10,820	6,474.75	945.75	4,345.25	59.8%
2.501 GROUP LIFE INS-MANAGEMENT	4,119	4,119	2,354.80	336.40	1,764.20	57.2%
2.601 MEMBERSHIPS-FEES-DUES	6,000	6,000	5,420.00	220.00	580.00	90.3%
2.602 EDUCATION-TRAINING FEES	4,700	4,700	2,066.39	.00	2,633.61	44.0%
2.603 TRAVEL AND TRANSPORTATION	3,100	3,100	1,858.39	556.99	1,241.61	59.9%
2.703 UNIFORMS	350	350	.00	.00	350.00	.0%
2.905 EMPLOYEE ASSISTANCE PROG.	1,280	1,280	640.00	.00	640.00	50.0%
TOTAL EMPLOYEE BENEFITS	1,643,385	1,622,367	929,899.66	124,739.45	692,467.34	57.3%
3. MATERIALS & SUPPLIES						

FOR 2019 07

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
3.001 OFFICE SUPPLIES	10,000	10,000	6,441.52	1,478.32	3,558.48	64.4%
3.003 PRINTING	2,000	2,000	2,813.90	50.00	-813.90	140.7%
3.004 POSTAGE	0	0	658.46	.00	-658.46	100.0%
3.005 BOOKS-PAMPHLETS-MOVIES	195,000	195,000	92,532.42	11,263.06	102,467.58	47.5%
3.006 SUBSCRIPTIONS-PERIODICALS	16,988	16,988	5,642.36	677.00	11,345.64	33.2%
3.010 NON-BOOK MATERIALS	159,000	159,000	97,576.29	14,285.05	61,423.71	61.4%
3.011 PROGRAM SUPPLIES	5,000	5,000	2,134.28	60.87	2,865.72	42.7%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	.00	.00	1,000.00	.0%
3.014 LIBRARY SUPPLIES	11,000	11,000	7,159.30	2,785.96	3,840.70	65.1%
3.016 REPLACEMENT MATERIALS	3,000	3,000	.00	.00	3,000.00	.0%
3.022 PC SOFTWARE	4,050	4,050	3,669.30	.00	380.70	90.6%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	8,840.73	2,958.00	8,159.27	52.0%
3.302 BUILD./FAC. EMERGCY REPRS	3,325	3,325	.00	.00	3,325.00	.0%
3.306 MAINTENANCE SUPPLIES	22,000	22,000	11,721.97	3,886.93	10,278.03	53.3%
3.601 ELECTRICITY	344,483	344,483	206,297.59	33,097.82	138,185.41	59.9%
3.602 TELEPHONE	3,780	3,780	1,675.49	279.63	2,104.51	44.3%
3.603 GAS	64,072	64,072	15,381.87	10,761.98	48,690.13	24.0%
3.604 WATER	7,000	7,000	4,594.55	.00	2,405.45	65.6%
3.703 EQUIPMENT RENTAL	1,543	1,543	86.91	11.70	1,456.09	5.6%
3.704 COPIER RENTAL	1,152	1,152	672.00	96.00	480.00	58.3%
3.716 LIBRARY SOFTWARE LEASE	57,516	57,516	29,770.23	.00	27,745.77	51.8%
TOTAL MATERIALS & SUPPLIES	928,909	928,909	497,669.17	81,692.32	431,239.83	53.6%
4. DIRECT COSTS						
4.005 FINANCIAL/ AUDITING COSTS	4,509	4,509	4,509.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	144,504	144,504	108,366.93	10,221.92	-19,348.93	75.0%
4.016 SECURITY GUARDS	70,053	70,053	42,587.74	10,269.35	27,465.26	60.8%
4.023 PROGRAM SERVICES	60,000	60,000	39,265.26	4,305.50	20,734.74	65.4%
4.025 EXTERMINATING SERVICES	0	0	195.00	65.00	-195.00	100.0%
4.058 ON LINE SUBSCRIPTION SRVC	53,277	53,277	37,519.77	2,985.22	15,757.23	70.4%
4.602 SIF CONTRIBUTION	28,723	28,723	28,723.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	10,000	10,000	6,325.00	1,250.00	3,675.00	63.3%
TOTAL DIRECT COSTS	371,066	371,066	267,491.70	29,096.99	48,088.30	72.1%
5. EQUIPMENT						
5.207 COMPUTER PERIPHERAL EQUIP	0	0	3,530.67	2,242.70	-3,530.67	100.0%

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5.210 PERSONAL COMPUTERS	12,924	12,924	1,372.97	.00	11,551.03	10.6%
5.211 CPU AND SERVERS	9,922	9,922	.00	.00	9,922.00	.0%
TOTAL EQUIPMENT	22,846	22,846	4,903.64	2,242.70	17,942.36	21.5%
9. OTHER FINANCIAL USES						
9.302 TO DSF-LIBRARY FUND CONTR	704,110	704,110	149,688.78	2,170.87	554,421.22	21.3%
9.990 RESERVE FOR FINANCING	4,135	115,250	.00	.00	115,250.00	.0%
TOTAL OTHER FINANCIAL USES	708,245	819,360	149,688.78	2,170.87	669,671.22	18.3%
TOTAL LIBRARY FUND	6,573,407	6,613,471	3,499,859.87	473,834.95	3,058,125.13	52.9%
GRAND TOTAL	6,573,407	6,613,471	3,499,859.87	473,834.95	3,058,125.13	52.9%

** END OF REPORT - Generated by Bill Deierlein **