

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: April 29, 2019

In the Budget Report as of April 29, 2019 all monthly revenues and expenditures are normal.

FOR 2019 10

JOURNAL DETAIL 2019 1 TO 2019 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
201 LIBRARY FUND						
02 INTERGOVERNMENTAL						
02269 LIBRARY-OTHER LIBRARIES	-17,738	-17,738	-17,913.00	.00	175.00	101.0%
TOTAL INTERGOVERNMENTAL	-17,738	-17,738	-17,913.00	.00	175.00	101.0%
03 CHARGES FOR SERVICES						
03649 MISCELLANEOUS REIMBURSEMENTS	-560	-560	-562.32	.00	2.32	100.4%
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-2,333.93	-137.88	-666.07	77.8%
TOTAL CHARGES FOR SERVICES	-3,560	-3,560	-2,896.25	-137.88	-663.75	81.4%
06 MISCELLANEOUS						
06651 LIBRARY FINES	-60,000	-60,000	-28,079.26	-2,385.01	-31,920.74	46.8%
06695 RENTAL LIBRARY SPACE	-9,000	-9,000	-4,120.70	-37.50	-4,879.30	45.8%
06697 COMMISSION COIN MACHINE	-18,000	-18,000	-14,190.75	-1,236.20	-3,809.25	78.8%
06698 REFUND PR YR EXPENDITURES	0	0	-2,139.43	-245.56	2,139.43	100.0%
06699 OTHER	-2,000	-2,000	-663.94	-73.97	-1,336.06	33.2%
TOTAL MISCELLANEOUS	-89,000	-89,000	-49,194.08	-3,978.24	-39,805.92	55.3%
09 OPERATING TRANSFERS						
09910 GENERAL FUND CONTRIBUTION	-6,420,000	-6,460,064	-5,201,664.67	-500,000.00	-1,258,399.33	80.5%
TOTAL OPERATING TRANSFERS	-6,420,000	-6,460,064	-5,201,664.67	-500,000.00	-1,258,399.33	80.5%
0A APPROP FUND BALANCE						
09999 APPROPRIATED FUND BALANCE	-43,109	-43,109	.00	.00	-43,109.00	.0%
TOTAL APPROP FUND BALANCE	-43,109	-43,109	.00	.00	-43,109.00	.0%

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL LIBRARY FUND	-6,573,407	-6,613,471	-5,271,668.00	-504,116.12	-1,341,803.00	79.7%
GRAND TOTAL	-6,573,407	-6,613,471	-5,271,668.00	-504,116.12	-1,341,803.00	79.7%

** END OF REPORT - Generated by Bill Deierlein **

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	159,630	159,630	128,932.03	12,279.24	.00	30,697.97	80.8%
1.150 MANAGERIAL SALARIES	227,823	227,823	184,011.00	17,524.86	.00	43,812.00	80.8%
1.200 CSEA SALARIES AND WAGES	2,181,003	2,153,318	1,754,425.94	174,802.82	.00	398,892.06	81.5%
1.201 CSEA OVERTIME	55,500	56,169	33,966.64	5,094.15	.00	22,202.36	60.5%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	8,700.00	.00	.00	1,300.00	87.0%
1.800 PART-TIME/HOURLY WAGES	265,000	265,000	204,202.49	23,256.64	.00	60,797.51	77.1%
TOTAL SALARIES & WAGES	2,898,956	2,871,940	2,314,238.10	232,957.71	.00	557,701.90	80.6%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	217,132	215,189	173,040.08	17,430.68	.00	42,148.92	80.4%
2.020 MTA PAYROLL TAX	9,767	9,682	7,796.99	774.70	.00	1,885.01	80.5%
2.101 NYS EMPLOYEE PENSION	402,901	395,884	319,035.38	32,025.77	.00	76,848.62	80.6%
2.201 EMPLOYEE ACTIVE HEALTH INS	616,308	600,050	474,517.76	47,368.70	.00	125,532.24	79.1%
2.202 RETIREES HEALTH INSURANCE	220,000	226,697	175,548.62	17,909.06	.00	51,148.38	77.4%
2.203 RETIREES HEALTH INS BUYOUT	3,150	3,150	2,870.00	.00	.00	280.00	91.1%
2.204 NYS HEALTH INS ADMN CHRG	1,900	1,900	912.42	.00	.00	987.58	48.0%
2.205 RETIREES MEDICARE PAYMENT	73,500	79,500	74,471.70	18,171.60	.00	5,028.30	93.7%
2.206 ACTIVE HEALTH INS BUYOUT	20,970	22,572	22,572.00	.00	.00	100.00	100.0%
2.301 DENTAL INSURANCE PLAN	47,040	45,572	36,127.84	3,375.02	.00	9,444.16	79.3%
2.407 OPTICAL INSURANCE	11,168	10,820	9,093.75	873.00	.00	1,726.25	84.0%
2.501 GROUP LIFE INS-MANAGEMENT	4,119	4,119	3,364.00	336.40	.00	755.00	81.7%
2.601 MEMBERSHIPS-FEES-DUES	6,000	6,000	5,815.00	160.00	.00	185.00	96.9%
2.602 EDUCATION-TRAINING FEES	4,700	4,700	2,507.05	195.66	.00	2,192.95	53.3%
2.603 TRAVEL AND TRANSPORTATION	3,100	3,100	2,237.89	24.50	.00	862.11	72.2%
2.703 UNIFORMS	350	350	170.85	.00	.00	179.15	48.8%
2.905 EMPLOYEE ASSISTANCE PROG.	1,280	1,280	1,280.00	.00	.00	.00	100.0%
TOTAL EMPLOYEE BENEFITS	1,643,385	1,630,565	1,311,361.33	138,645.09	.00	319,203.67	80.4%
3. MATERIALS & SUPPLIES							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	10,000	10,000	7,401.67	435.45	.00	2,598.33	74.0%
3.003 PRINTING	2,000	2,000	3,129.50	100.00	.00	-1,129.50	156.5%
3.004 POSTAGE	0	0	997.76	181.78	.00	-997.76	100.0%
3.005 BOOKS-PROCESSING	195,000	195,000	119,771.36	3,514.15	.00	75,228.64	61.4%
3.006 SUBSCRIPTIONS-PERIODICALS	16,988	16,988	7,647.11	715.25	.00	9,340.89	45.0%
3.010 NON-BOOK-PROCESSING	159,000	159,000	127,017.06	12,255.51	.00	31,982.94	79.9%
3.011 PROGRAM SUPPLIES	5,000	5,000	3,047.69	559.82	.00	1,952.31	61.0%
3.012 OFFICE EQUIPMENT MAINT	1,000	1,000	654.99	.00	.00	345.01	65.5%
3.014 LIBRARY SUPPLIES	11,000	11,000	8,249.73	552.18	.00	2,750.27	75.0%
3.016 REPLACEMENT MATERIALS	3,000	3,000	.00	.00	.00	3,000.00	0%
3.022 PC SOFTWARE	4,050	4,050	3,729.30	.00	.00	320.70	92.1%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	11,061.27	285.00	.00	5,938.73	65.1%
3.302 BUILD./FAC. EMERGENCY REPRS	3,325	3,325	3,256.80	3,256.80	.00	68.20	97.9%
3.306 MAINTENANCE SUPPLIES	22,000	22,000	15,755.98	88.96	.00	6,244.02	71.6%
3.601 ELECTRICITY	344,483	344,483	266,274.25	20,712.25	.00	78,208.75	77.3%
3.602 TELEPHONE	3,780	3,780	2,510.52	318.63	.00	1,269.48	66.4%
3.603 GAS	64,072	64,072	57,885.85	13,424.34	.00	6,186.15	90.3%
3.604 WATER	7,000	7,000	4,594.55	.00	.00	2,405.45	65.6%
3.703 EQUIPMENT RENTAL	1,543	1,543	122.01	11.70	.00	1,420.99	7.9%
3.704 COPIER RENTAL	1,152	1,152	960.00	192.00	.00	192.00	83.3%
3.716 LIBRARY SOFTWARE LEASE	57,516	57,516	60,848.31	.00	.00	-3,332.31	105.8%
TOTAL MATERIALS & SUPPLIES	928,909	928,909	704,915.71	56,603.82	.00	223,993.29	75.9%
4. DIRECT COSTS							
4.005 FINANCIAL/ AUDITING COSTS	4,509	4,509	4,509.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	144,504	144,504	167,548.89	23,416.99	23,140.56	-46,185.45	132.0%
4.016 SECURITY GUARDS	70,053	70,053	59,167.81	6,329.96	.00	10,885.19	84.5%
4.023 PROGRAM SERVICES	60,000	60,000	49,250.31	44.50	.00	10,749.69	82.1%
4.025 EXTERMINATING SERVICES	0	0	195.00	.00	.00	-195.00	100.0%
4.058 ON LINE SUBSCRIPTION SRVC	53,277	53,277	51,710.02	363.73	.00	1,566.98	97.1%
4.602 SIF CONTRIBUTION	28,723	28,723	28,723.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	10,000	10,000	8,225.00	100.00	.00	1,775.00	82.3%
TOTAL DIRECT COSTS	371,066	371,066	369,329.03	30,255.18	23,140.56	-21,403.59	105.8%
5. EQUIPMENT							
5.201 FURNITURE AND FIXTURES	0	0	.00	.00	2,160.00	-2,160.00	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5.207 COMPUTER PERIPHERAL EQUIP	0	0	7,119.16	2,110.34	.00	-7,119.16	100.0%
5.210 PERSONAL COMPUTERS	12,924	12,924	4,772.87	.00	.00	8,151.13	36.9%
5.211 CPU AND SERVERS	9,922	9,922	.00	.00	.00	9,922.00	.0%
TOTAL EQUIPMENT	22,846	22,846	11,892.03	2,110.34	2,160.00	8,793.97	61.5%
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	704,110	704,110	621,664.67	.00	.00	82,445.33	88.3%
9.990 RESERVE FOR FINANCING	4,135	84,035	.00	.00	.00	84,035.00	.0%
TOTAL OTHER FINANCIAL USES	708,245	788,145	621,664.67	.00	.00	166,480.33	78.9%
TOTAL LIBRARY FUND	6,573,407	6,613,471	5,333,400.87	460,572.14	25,300.56	1,254,769.57	81.0%
GRAND TOTAL	6,573,407	6,613,471	5,333,400.87	460,572.14	25,300.56	1,254,769.57	81.0%

** END OF REPORT - Generated by Bill Deierlein **