

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – April 2019
Date: May 1, 2019

Administrative

- Foundation Director Rubini and I met with Audiobook narrator George Guidall in advance of his program at the Library on Sunday April 7th.
- Compiled Library statistics for Director Kenney in preparation for his budget presentation to Common Council.
- Created Evergreen inventory report for Collection Management. It was the first time using this software to create such a report.
- Was contacted by a writer for CBC Radio's Ideas program for permission to use part of the Oral History done at the Library with Dr. Olivia Hooker. She found the recording via the Library website.
- Librarian De Luca and I met with Lorelei Tocci, the Library's EBSCO representative. She showed us new products available through EBSCO, marketing materials, and enhancements to products that WLS currently subscribes to.
- Assisted Youth Services Manager Carlson with an eVanced calendar issue and trained Librarian Perez on best practices when using eVanced.

Staff Activities - *Thanks to librarians Sharon Rothman, Mariel Perez, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Many staff attended a workshop "Dealing with Difficult People" led by Dr Mimi Leibman.
- Staff attended the annual Friends of the Library Staff Luncheon.
- Librarian De Stafeno, Poetry Slam leader Zork, and Assistant Director Degyansky met with Galleria Staff in preparation for the April Poetry Slam to be held at the Galleria. She was on the interview committee for the Trove Librarian I position. She attended a WLS Sexual Harassment Training. De Stafeno met with Youth Services Manager Carlson to discuss marketing for Summer Reading. She also met with Carlson and Director Kenney to discuss new Trove signage.

Customer Service:

- Media Specialist Olney had four 3D Printing appointments, five iPad trainings, two advanced computer help sessions, and one e-book training all 1-1 with patrons.

- Librarian Duffy gave Tony Aiello of CBS News a news clipping from 1999, found on microfilm, about White Plains banning arcades. WP may change the ban to allow electronic gaming. Librarian Rothman suggested looking in the Common Council minutes from 1999 as a start. Aiello showed the clipping in his report.
- Librarian Duffy answered a total of 8 Local History queries in his new role as Local History Librarian.
- Librarian Duffy coordinated 3 Homebound deliveries with the Friends' volunteers.

Community Outreach:

- Please see the Community Outreach report for more details.
- The Peruvian Consulate on Wheels made its first visit to the Library and was a big success, serving nearly 250 patrons with passports, national ID cards, registering vital acts and issuing powers of attorney. There were also presentations by the Peruvian American Westchester Association on migrant's rights and domestic violence. The Peruvian Ambassador to the United States Maria Porturas was in attendance. They are anxious to return to White Plains as the event went very well and served many of their citizens.

Programs:

- The Library continued its Wellness Series with "Sound Healing & Tibetan Singing Bowls". The Lunchtime Meditation continued its weekly Wednesday group. The Sound Healing event was very well attended.
- Steeping the Perfect Cup of Tea was hosted by Librarian Deschamps and featured the former manager of Silver Tips tea in Tarrytown, a popular Tea Room.
- Book Series included: Slow Reading, Book'em Mystery Book Group, and Art & Artists.
- Spanish for Beginners Class and Spanish Conversation Group are helping out patrons learn Spanish.
- Adult Tech programs included: "Coding with Swift", "Library eBooks", "Game Design 101", and "App Design".
- Librarian Rothman partnered with: SCORE for a workshop "Financing Your Small Business"; SBA held a workshop on the "3Cs: Counseling, Capital, & Contracting"; WEBS workshop: "Creative Approaches to Networking".
- Artist's Loft held a Jazz Jam Program featuring Art Bennett. 5 musicians joined the Jam.
- Librarian Rothman presented a Job Search Help class promoting Job Search tools available to our patrons.
- Poetry Slam held at the Galleria with cash prizes. Second Annual event held there. Co-hosted by Zork and Librarian De Stafeno. 47 signed up to perform and 22 were selected randomly to participate.
- English Conversation Group had 9 sessions with 108 attendees, 12 of them new students. This is the highest monthly attendance in five years.