

By: Timothy Baird
Dept. Adult Services
Subject: Monthly Report – May 2019
Date: June 5, 2019

Administrative

- I assisted Teen Librarian Carroll with the retrieval of OverDrive statistics for Young Adult ebooks.
- Along with other staff, attended a webinar on Census 2020 presented by the State Library. It presented advice on how to prepare for the coming Census and the role libraries will play within their communities.
- Attended the Long Island Library Conference in Melville NY. Attended two very good workshops: Drawing the Line Between Good Customer Service and Patron Harassment; Data Privacy and Security. The keynote speaker was David Isay, founder of StoryCorps. He had the whole audience in tears with a few of his stories and was a really great presenter.
- Attended a Self-Harm meeting with Edge Staff, Director Kenney, Assistant Director Degyansky and staff from St Vincent's Hospital, Westchester Dept. of Mental Health, and Public Safety.
- Attended an Evergreen Reports training at WLS to learn how to run reports the library needs for statistics and for collection management.
- Attended a renovation meeting on the Auditorium/Museum Gallery project. The project plans are being finalized and will soon go out to bid.

Staff Activities - *Thanks to librarians Sharon Rothman, Mariel Perez, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Media Specialist Olney hosted two Virtual Reality Sandbox sessions for staff to learn about this remarkable VR creation by a local resident.
- Librarian Thornton-De Stafeno attended the Southeastern NY Library Resources Council "Filling Your Marketing Toolbox" conference in Highland NY. She facilitated a marketing panel and gave a presentation on e-newsletter content. De Stafeno attended a webinar on Library card sign-up month.
- Librarian Duffy coordinated a training for all staff and volunteer English Conversation Group leaders led by volunteer Curt Constable.
- Librarian Rothman attended the Westchester Library Association DIY Conference at WCC. She also attended Book Expo at the Javits Center.
- Librarian Perez met with the Colombian Consulate to discuss their upcoming June visit to provide consular service to their citizens. She also met with Terry Kirchner of WLS and learned about the role libraries will fill in the upcoming Census 2020.

Customer Service:

- Media Specialist Olney had seven 3D Printing appointments, four iPad/tablet training appointments, and five advanced computer help appointments.
- Staff offered 22 one-on-one training sessions, many for basic computer skills, and an additional 4 in Spanish.
- Librarian continues to familiarize himself with the White Plains Collection and answer local history queries.
- SCORE counselors were back after a long absence meeting with patrons for 1-1 small business counseling sessions.
- Staff and volunteers continue to lead conversation groups: one is to practice English, one is to practice Spanish.

Community Outreach:

- Please see the Community Outreach report for more details.
- The Bravo Paraguay Exhibit in the Museum Gallery brought in Paraguayans living throughout Westchester. There was an opening reception and a Paraguayan Dance Workshop. This was a collaboration with ArtsWestchester.
- Media Specialist Olney taught a robotics class to a group from SPARC.
- Librarian Duffy coordinated three Homebound deliveries with Friends' Volunteers.
- Librarian Rothman demonstrated ReferenceUSA to SCORE counselors.
- The Westchester Mobile Food Bank came to the Library for the final time in May. Starting in June, they will be using the Mount Carmel church parking lot on South Lexington for Food Distribution.

Programs:

- Author visit with Martina Van Norden.
- Music as a Creative Process workshop with Daniel Perkis and pianist Alexander Last.
- Assistant Director Degyansky held a Volunteer Orientation workshop for possible library volunteers.
- Book groups continued with Book'em: A Mystery Book Group; and Slow Reading with Ellen Lambert;
- Wellness programming continued with Lunchtime Meditation.
- Computer classes included: Photo Editing; Minecraft for Parents; Operating Systems 101; Maker Meet Up; Robotics 101; How Does the Internet Work?; Cookies & Trackers.
- Librarian Thornton-De Stafeno co-hosted Poetry Slam & Open Mic with Zork, guest poet was Influence.
- Business programs coordinated by Librarian Rothman: SCORE Workshops: Competitive Analysis; Marketing. SBA Workshop: How to Write a Business Plan.
- Film screening of the PBS documentary "Chinese Exclusion Act of 1882" followed by a presentation and discussion facilitated by William Kaung, Vice President for Advocacy and Board Member of the OCA Westchester and Hudson Valley. This program was presented in celebration of Asian Pacific American Heritage Month.
- Librarian Rothman coordinated the Artist's Loft Jazz Jam with local musician Art Bennett.
- Spanish for Beginners completed its Winter Session.