

By: Kathleen Degyansky
Dept.: Assistant Director
Subject: Monthly Report for May 2019
Date: June 5, 2019

OUTREACH AND COLLABORATION

- Worked with the Youth Bureau to develop job descriptions for the Summer Youth Employment program. Five teens will be selected to work in the Library over the summer as part of this program.
- Received notification from Feeding Westchester that they will no longer be conducting food distributions at the Library. They will move to Our Lady of Mount Carmel Church on Lexington Avenue. They believe it is a safer location for their volunteers, staff and the public.
- Scheduled and attended a meeting to discuss the library's role in suicide prevention for May 21. Besides the Library staff, representatives from Public Safety, St. Vincent's Hospital Crisis Response Team and the Westchester County Department of Community Mental Health also attended.
- Working with the Mayor's office to coordinate the Community Volunteer Fair scheduled for June 15. Twenty-five agencies, including the Library, will participate.

PROGRAMMING

- Monitored a meet the author, Martina Van Norden, program on May 2. Twenty-five people attended. Ms. Van Norden is a former White Plains resident. In her book, *The Edunia Experience: Master Teacher Lessons for Birthing a Generation of Purpose*, she shares principles of purpose to illuminate one's life's vision.
- Attended the Bravo Paraguay exhibit opening on May 2. More than 60 people attended. Attended the Paraguayan dance workshop on May 5. Twenty-one people of a broad range in ages attended.
- Monitored the Citywide School Art Show reception on May 30. More than 1300 people attended. The show is on view through June 7.
- Developed the schedule for the International Film festival to be offered this summer.

INTERNAL AND VOLUNTEERS

- Attended a Census 2020 webinar on May 7. Scheduled fingerprinting sessions for Census 2020 staff for June.
- Conducted volunteer orientation on May 21. Fifteen people attended. Initiated a call for volunteers to help with the Eastview class visits.
- Drafted a suicide prevention procedure memo for staff.