

**White Plains Public Library Board of Trustees
Notes of Regular Meeting
June 12, 2019**

A quorum was not present but the meeting was held. Below are notes from the meeting:

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:15 p.m. by President Paul Schwarz. In attendance were Trustees Furth, Haynes, Schwarz and Summers. Also in attendance were Library Director Brian Kenney, Foundation Executive Director Nancy Rubini and Dr. Debbie Hand for Dr. Ricca. Not present: Trustees Barrera, D'Ambrosio, Scherer and Ricca. Public Observers: Rosemary James, Oscar Davis, Jr.

There were no questions regarding the Budget (May 31, 2019) and Reports of Administration. President Schwarz commented that he had observed the Trove Time program and enjoyed it.

WLS: Trustee Matthew-Serra was not in attendance.

Foundation: Executive Director Rubini received a second grant from The Thomas and Agnes Carvel Foundation to be used for early childhood education. She said the online appeal for the Trove/Edge furniture has raised almost \$12,000.

Ongoing Business:

Board Committee Update: Library Director Kenney said there were no updates to report.

Catalog Migration: Library Director Kenney remarked that they were experiencing a lot of difficulties with the migration as it was not working 100% (glitches affecting patron usage). Mr. Kenney was visiting other libraries using the same software to better understand why it was not performing as expected.

Capital Project Update: Library Director Kenney informed the Board that the new front doors in the lobby would be installed by June 19th and more would be done to meet the June 30th deadline. The second floor project (auditorium/meeting room and museum gallery) would be going out for bid shortly.

One Book, One White Plains: Mr. Kenney thanked the Foundation for their contribution to distribute the books. He noted there were quite a few book groups involved and the students at several of the White Plains schools would be reading the book. Library Director Kenney hoped to have a film series (Sept/Oct) that shared the themes of the book as well as initiate a writing workshop for adults.

Feeding Westchester: Assistant Director Degyansky reported that the Kraft Mobile Food Pantry has moved locations as they have deemed the Library unsafe for their volunteers or customers due to the traffic near the curb. Their alternative location is now the Mt. Carmel Church parking lot.

Other: Library Director Kenney noted that the Eastview visits would start tomorrow and run for four days with about 500 sixth graders. Youth Services has worked with the schools this year to get the summer reading list and we will have them as ebooks for the teens.

New Business:

Librarian Vacancies: Library Director Kenney remarked that there were two Librarian I vacancies and the exam would be held in June.

Teens and Self-harm: Assistant Library Director Degyansky reported that she had a couple of incidents, that were expressed to staff over some months, of teens wanting to harm themselves. She said that

Youth Services had a meeting with several experts in the community and received some advice on what to do in these situations. Ms. Degyansky said she had created a staff procedure to provide guidance that she would share with the Board at the next meeting. The Board was very engaged on this topic.

WLS and Technology: Library Director Kenney commented that he was removing the remaining WLS computers and replacing them with our own technology.

SCORE: Library Director Kenney described the national volunteer organization of retired executives that worked with small businesses and entrepreneurs. He noted that they were losing their current space and wanted space in the Library. Mr. Kenney remarked that a few libraries have SCORE in their libraries and we have the space on the second floor to accommodate them. SCORE's main activities are one-on-one mentoring and public programs. Library Director Kenney noted that they would provide no revenue nor rental fees as they only receive small grants that goes toward equipment. A simple MOU would be required and a vote was needed. The Board agreed to have a SCORE representative attend their next meeting.

NYS Bill S169B (Smoking outside libraries): Library Director Kenney announced that there was a new law that would take effect on June 19, 2019 that would prohibit smoking within 100 feet of public library entrances/exits. Mr. Kenney stated that once legal approved signage, the signs would be posted otherwise there would be a \$2,000 fine. A board member asked if that included the garage entrance to the Library and Library Director Kenney responded he would find out.

President Schwarz thanked the Board for their service and ended the meeting at 8:01 p.m.