

By: Kathleen Degyansky
Dept.: Assistant Director
Subject: Monthly Report – June 2019
Date: July 2, 2019

OUTREACH AND COLLABORATION

- Worked with staff at the Mayor’s office to coordinate a Community Volunteer Fair at the Library on June 15. Manned the Library’s table at this event and spoke to 71 people.
- Collaborated with the New York State Department of Public Service to schedule two sessions of a public hearing on “Energy Efficiency for Westchester County”. The hearings were conducted on June 18.

PROGRAMS AND EXHIBITS

- Scheduled the Citywide School art show for 2020.
- Scheduled a Citizenship class for summer and fall.
- Scheduled a Demystifying Medicare program for September 26.
- Scheduled a WEBS Career Development seminar for fall.
- Participated in the Eastview class visits.

STAFF AND VOLUNTEERS

- Attended the Youth Bureau’s Summer Youth Employment Fair on June 7. Seven candidates were selected. They will work from July 1 through August 9.
- Five volunteers were vetted. Two will help with programs; one for English Conversation Group and one for the Edge.

GRANTS

- Prepared and submitted the final grant report for the New York State 2016 Construction Grant. The report was approved and the final \$18k payment should be received soon. The final phase of the project is construction of a new front entrance. Construction is underway.
- Prepared and submitted the final grant report for the Poets and Writers grant for the On the Home Front writing program. Fifteen people participated.