

**White Plains Public Library Board of Trustees**  
**Minutes of Regular Meeting**  
**July 10, 2019**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:00 p.m. by President Schwarz. In attendance were Trustees Barrera, D'Ambrosio, Furth, Haynes, Matthews-Serra, Scherer, Schwarz and Summers. Absent: Trustee Ricca. Also in attendance were Library Director Brian Kenney, Executive Director Nancy Rubini and Library Director's Secretary, Sandra McDaniel. Guests: Richard Feldman, Chairman SCORE Westchester, Librarian Sharon Rothman

**Minutes of Regular Meeting of May 8, 2019**

The minutes of the regular meeting held on May 8, 2019 were approved on a MOTION by Trustee Summers, seconded by Trustee Haynes. All were in favor.

**Budget**

The City Revenue & Expenditure Budget by Department as of June 30, 2019 were reviewed. Library Director Kenney remarked that all monies were spent.

**Bills: 2018-2019 Budget: Claim #20, #21, #22, #23**

Trustee Furth reviewed claims #20 through #23 prior to the meeting and found them to be in order. On a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes, all claims were authorized for payment. All were in favor.

**Reports of Library Administration**

Trustee Furth inquired about the resetting of staff passwords by Evergreen on Mr. Lolis's report. The Board reviewed and appreciated the administrative reports.

**Trustee Reports & Business**

**WLS** –Trustee Matthews-Serra reported that WLS continued to have challenges and, by the end of the summer, hoped to have it worked out.

**Friends** – Library Director Kenney informed the Board that the Friends would not meet until September.

**Foundation** – Executive Director Rubini stated that Beth Kava was their new president and Graham Trelstad and John Steward were new board members. Diane Tabakman resigned from the Board. Nancy remarked that the Allstate grant was in its tenth year and Argus was sponsoring a full three-day film production workshop entitled Summer of Making. She noted the furniture appeal was very successful and raised \$25,000 for the Trove and Edge.

**Ongoing Business**

Library Director Kenney stated that the WLS technology issues were enormous within the County but fortunately, we are on our own network. Mr. Kenney remarked that this past week there was a virus affecting WLS and the City I/T Director, Mike Coakley, decided to block any WLS emails from our systems as a precaution. Library Director Kenney informed the Board that we cannot separate ourselves from WLS as we are integrated through the catalog and patrons like the access and three-day turnaround for items. The PLDA (Public Library Directors Association) informed WLS of their dissatisfaction with I/T Management in a statement that included an action plan. Library Director Kenney said all library directors were asking their boards to endorse the statement and action plan. On a MOTION by Trustee Furth, seconded by

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Trustee Summers, the Board endorsed the PLDA's WLS and I/T Services statement and action plan dated June 20, 2019. A board member recommended revisiting the payment of \$65,000 for WLS services and/or putting the money in an escrow account until issues were resolved.

Library Director Kenney stated that the capital project involving the front and interior door was completed and we would receive the final funds from the NYS Construction Grant. Mr. Kenney remarked that DPW and the architects have a new plan for the second floor renovation which he will review with the Board when it has been finalized. Library Director Kenney noted that DPW would manage the second floor project by having a company streamline the bid process (via a database) in an effort to contain costs.

Library Director Kenney said many book groups were involved in the One Book, One White Plains book discussion.

Library Director Kenney introduced Richard Feldman, Chairman SCORE Westchester who volunteers at SCORE which is an organization that provides mentoring and workshops for small businesses in Westchester. Mr. Feldman noted that it was a free not income driven service. Librarian Rothman, the program administrator, gave background information on SCORE and how they already work within the library. Mr. Feldman proposed that SCORE be housed in the Library as their current space with the County had been reduced and in the Library they would increase their audience and foster the small business community. Mr. Feldman distributed documentation and invited the Board to review their website. A board member asked what the implications of insurance, lawsuits were and were vetting and background checks being conducted. Also, why this organization and could we revisit whether they should remain in the library at a later date. After discussion, the Board recommended getting a legal opinion from the City regarding liability issues. President Schwarz said we would report back in September on a decision of whether they would be able to use space in the Library.

**New Business**

As a follow-on to the discussion on teens and self harm from the last meeting, Library Director Kenney discussed the staff procedure that has been implemented to provide staff with better support when working with these issues.

On a MOTION by Trustee Haynes, seconded by Trustee Summers, the Board of Trustees Meeting Schedule July 2019-June 2020 was amended. All were in favor.

On a MOTION by Trustee Furth, seconded by Trustee Haynes, the Personnel Additions/Deletions from Payroll: 4/1/19 thru 6/30/19 was approved. All were in favor.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 8:29 p.m. on a MOTION by Trustee D'Ambrosio, seconded by Trustee Haynes.

  
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Yuki Haynes, Secretary  
Library Board of Trustees