

# Librarian I, Community Engagement Adult Services



July 31 2019

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The White Plains Public Library has an opening for a Librarian I, Community Engagement.

Strong relationships with the community are the foundation of an excellent library, and community engagement helps create those relationships.

As Librarian responsible for community engagement, you will create connections between the Library and organizations and individuals to empower people to take ownership of the Library and its resources. Key actions include:

- Work closely with colleagues conducting outreach to build on this initial relationship and give community members and organizations a voice in developing programs, services, policies, and more;
- Facilitate conversations, listening sessions, and one-to-one meetings in which people can envision and express what they want from the Library. Support community members in generating their own ideas;
- Identify expertise and talents in the community and provide opportunities to welcome this knowledge in the Library;
- Create space and events for the community's assets to be recognized and utilized;
- Nurture the development of skills and resources that enable an individual, organization, or community to achieve their goals more effectively and efficiently;
- Meet community residents where they are, engaging in activities and support outside the Library.

This librarian will be assigned to the Adult Services department, reporting to the Manager of Adult Services, but will work with all age levels as well as colleagues throughout the Library. In addition to the activities described above, this librarian will conduct classes and workshops and serve at public service desks as needed. Experience in instruction is a plus, as is fluency in Spanish. Must be available to work evening as well as weekend hours. The successful candidate will also be required to pass a civil service examination and be reachable for permanent appointment.

The City of White Plains is located 25 miles north of New York City in Westchester County. Home to 60,000 residents, the City's population expands to 150,000 every workday as thousands of people travel to the City for work or school. The modern downtown has enjoyed a recent revitalization with expanded shopping and dining options. With a Metro North commuter railroad station and a bus transit center, people from all over Westchester County make White Plains a destination for work, leisure and study.

The White Plains Public Library serves the City through one facility, located in downtown White Plains. With a staff of 41 FTE, in 2018 the Library attracted nearly 38,000 people to its programs and circulated over 564,000 items. The Library includes the Trove, a library for children, the Edge, an innovative library for teens that includes a digital media lab, and in 2017 opened the Hub, a working and learning space for adults that include an onsite café.

Starting Salary: \$55,991

Minimum Qualifications: Master's degree in library science (MLS) from a program that is accredited by the American Library Association or recognized by the New York State Education Department as following accepted education practices.

Special Requirement: Eligibility for a New York State Public Librarian's Professional Certificate at the time of application; possession of certificate at the time of appointment.

The City of White Plains is an Equal Opportunity Employer

If interested, please email cover letter and resume to: Tim Baird, Manager of Adult Services, [tbaird@whiteplainslibrary.org](mailto:tbaird@whiteplainslibrary.org). Please put "Librarian Vacancy" in the subject line. The deadline is Tuesday, August 20, 2019.

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