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Dept. Adult Services

Subject: Summer Report – July/August 2019

Date: September 4, 2019

### Administrative

- Director Kenney and I are on the City's Complete the Count Census 2020 Committee. We attended two meetings over the summer at City Hall.
- Attended renovation meetings concerning the ongoing projects: completion of the front entranceway and Public Access TV Studio Auditorium, Museum Gallery and Meeting Room renovations.
- With the resignation of Librarian Simmons who was to begin as the Library's Community Engagement Librarian in August, I started the process of filling this position. Two interviews with candidates are scheduled for early September.
- Attended an Evergreen Reports training at WLS with Head of Collection Deschamps.
- Participated in the Library's Corporate Fun Run 5K at SUNY Purchase. Thanks to Digital Media Specialist Olney for organizing the Library team.
- Met with Librarian Simmons to review what the Library's role will be in the upcoming City Jazz Fest. The Library will be hosting two concerts at noon and a Family Fun Day on the Saturday of the Jazz Fest.

**Staff Activities** - *Thanks to librarians Sharon Rothman, Mariel Perez, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Librarian Perez helped with Spanish translations for Noticias and the Trove's Early Literacy Flyer. She also visited Barnes and Noble to order Spanish books for the Library collection.
- Librarians Duffy, Perez, and De Stafeno attended a WLS workshop "Empathy Driven Approach to Solving Problems, Preventing Conflicts and Serving Everyone".
- Librarian De Stafeno finalized library pages for Rec&Parks Fall/winter brochure. Gathered materials for Westchester Magazines future article on libraries.

### Customer Service:

- Staff helped patron add minutes to their cellphone account online, another patron needed help with their Con-Edison account. Every day our staff help patrons with issues like these.
- With the public fax service that we offer, the Library sends over 100 patron faxes per month.

### Community Outreach:

- Please see the Community Outreach report for more details.
- Latino U held 10 SAT Prep classes over the summer with 25 students attending each session.

### Programs:

- Librarian Perez hosted Women's Enterprise Development Center's program "Camino a la Iniciativa Empressarial (Starting Your Own Business).
- Poetry Slam & Open Mic with Guest Poet Wheeler Light in July and with Guest Poet Abioseh Cole in August.
- De Stafeno hosted Artist's Loft with Art Bennett in August.
- Librarian Duffy hosted "Westchester Women Speak Out: A Local History Presentation" on July 17. The speaker was Dana Rubin, a journalist, speechwriter and founder of the Speaking While Female Speech Bank.
- Librarian Duffy hosted The White Plains Historical Society's History Lover's Book Club meeting on August 1 (open to the public), which featured newscaster/author Mary Calvi and her novel *Dear George, Dear Mary: A Novel of George Washington's First Love*.
- International Film Festival showed 4 films in August and, due to patron requests, added an evening screening to go along with the afternoon screenings.
- Westchester Community College held their registration sessions for the fall English classes.
- Summer computer classes included: Web Design; Big Data; Coding 101; Virtual Reality; Maker Apps; 3D Printing; How to Build a Computer; Cookies, Trackers and Data Privacy.
- In partnership with Westchester Community Jewish Services held a screening of the documentary "Resilience".
- WLS hosted a Getting Your High School Equivalency Diploma workshop in the Community Room.