

By: Timothy Baird

Dept. Adult Services

Subject: Monthly Report – November 2019

Date: December 4, 2019

Administrative

- Attended a Jazz Fest Meeting. Recapped the 2019 event including reviewing statistics and started discussion for Jazz Fest 2020. Meeting was at ArtsWestchester.
- Renovation meeting in preparation for start of TV Studio/Museum Gallery project that began on November 18th.

Staff Activities - *Thanks to librarians Sharon Rothman, Mariel Perez, Kristen Thornton-De Stafeno and Austin Duffy who contributed to this report.*

- Media Specialist provided training to staff on using AcornTV on an iPad and scanning documents to put onto a USB Drive.
- Librarian Duffy attended a Genealogy workshop presented by Dr. Alan Steinfeld.
- Librarian De Stafeno worked with Jackson in Systems on creating a new Book Discussion page for the Library website. She is part of the Library's Strategic Planning Committee and they met in November. De Stafeno attended NYLA annual conference in Saratoga Springs. Attended a continuing Ed. Course on "The Line Between Service & Safety," gave presentation entitled "How to Edit and Distribute Successful eNewsletters," took over as President of NYLA's Marketing & Public Relations Round Table, and attended presentations on topics such as marketing, the 2020 Census, sustainability, and more.

Customer Service:

- Advanced tech help, iPad/Tablet help, and 3D printing appointment provided by Digital Media Specialist Olney.
- Volunteers and staff made seven homebound deliveries to patrons. This is the highest number of visits in five years and a really terrific service that the Library provided.

Community Outreach:

- Please see the Community Outreach report for more details.
- Librarian Duffy gave a presentation on the White Plains Collection to the White Plains Chapter of the Daughters of the American Revolution.

- The Library hosted the Planning Department's Community Engagement Session on the 2020-2024 Consolidated Plan.
- The Youth Bureau's Grandpas United held a morning "coffee meeting" at the Library.

Programs:

- The Wellness series continued with three programs: Posture & Equanimity; Mindfulness in the Digital Age; Effective Communication; as well as the weekly Lunchtime Meditation.
- Computer classes included: Malware Defense; Typing Properly; Bitcoin and Cryptocurrency.
- Nearly 40 enthusiastic participants gathered just before Thanksgiving to explore a fascinating story by Nobel laureate Alice Munro about a difficult mother-daughter relationship, narrated by the infant girl before and after her birth! This is part of Librarian Wenglin's Short Story Series.
- Librarian De Stafeno hosted Poetry Slam & Open Mic with guest poet Michael Brown.
- Librarian De Stafeno hosted the final session of Dr. Steinfeld's Genealogy Workshop.
- Librarian De Stafeno co-hosted Sewing for Adults with Edge Librarian Carroll.
- Librarian De Stafeno hosted the Local History program "Meet the Authors: Ben Himmelfarb & Elaine Massena". City Archivist Elaine Massena and former Local History Librarian Ben Himmelfarb collaborated on "White Plains in the 20th Century," a pictorial history published by Arcadia Publishing.
- Nutrition workshop presented by Feeding Westchester's nutritionist Alyssa Advincula.
- Book Discussion groups included: Book'em Mystery Group; The Future is Female; and Slow Reading.
- Spanish for Beginners taught by Naicy Petrill continued its fall Session.
- Librarian Rothman hosted the Small Business Administration's program: How to Find Financing for your Business?
- The League of Women Voters had a County Budget Discussion meeting.