

MEMO

To: White Plains Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: January 29, 2020

In the Budget Report as of January 29, 2020 all monthly revenues and expenditures are normal.

FOR 2020 07

JOURNAL DETAIL 2020 1 TO 2020 7

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	163,621	163,621	93,676.20	12,490.16	.00	69,944.80	57.3%
1.150 MANAGERIAL SALARIES	233,492	233,492	133,683.37	17,824.45	.00	99,808.63	57.3%
1.153 M/C ATTENDANCE BONUS	0	0	600.00	600.00	.00	-600.00	100.0%
1.200 CSEA SALARIES AND WAGES	2,239,302	2,131,979	1,249,690.51	170,086.33	.00	882,288.49	58.6%
1.201 CSEA OVERTIME	55,460	55,460	22,741.37	4,738.35	.00	32,718.63	41.0%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	4,900.00	4,900.00	.00	5,100.00	49.0%
1.800 PART-TIME/HOURLY WAGES	273,000	273,000	145,338.68	18,343.27	.00	127,661.32	53.2%
TOTAL SALARIES & WAGES	2,974,875	2,867,552	1,650,630.13	228,982.56	.00	1,216,921.87	57.6%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	221,476	217,550	123,874.39	17,166.95	.00	93,675.61	56.9%
2.020 MTA PAYROLL TAX	9,859	9,684	5,612.32	762.98	.00	4,071.68	58.0%
2.101 NYS EMPLOYEE PENSION	398,517	394,035	228,451.67	31,863.29	.00	165,583.33	58.0%
2.201 EMPLOYEE ACTIVE HEALTH INS	594,990	589,835	334,358.28	47,903.92	.00	255,476.72	56.7%
2.202 RETIREES HEALTH INSURANCE	197,650	197,650	104,407.60	.00	.00	93,242.40	52.8%
2.203 RETIREES HEALTH INS BUYOUT	4,700	4,700	4,700.00	.00	.00	.00	100.0%
2.204 NYS HEALTH INS ADMN CHR	2,200	2,200	928.20	.00	.00	1,271.80	42.2%
2.205 RETIREES MEDICARE PAYMENT	79,500	79,500	30,759.10	.00	.00	48,740.90	38.7%
2.206 ACTIVE HEALTH INS BUYOUT	22,000	22,000	21,457.00	.00	.00	543.00	97.5%
2.301 DENTAL INSURANCE PLAN	46,076	44,443	25,919.38	3,711.32	.00	18,523.62	58.3%
2.407 OPTICAL INSURANCE	10,515	10,704	6,169.20	902.10	.00	4,534.80	57.6%
2.501 GROUP LIFE INS-MANAGEMENT	4,199	4,199	2,413.67	344.81	.00	1,785.33	57.5%
2.601 MEMBERSHIPS-FEES-DUES	6,300	6,300	3,860.00	450.00	.00	2,440.00	61.3%
2.602 EDUCATION-TRAINING FEES	4,700	4,700	409.00	.00	.00	4,291.00	8.7%
2.603 TRAVEL AND TRANSPORTATION	3,100	3,100	590.05	25.50	.00	2,509.95	19.0%
2.703 UNIFORMS	350	350	.00	.00	.00	350.00	.0%
2.905 EMPLOYEE ASSISTANCE PROG.	1,280	1,280	640.00	.00	.00	640.00	50.0%
TOTAL EMPLOYEE BENEFITS	1,607,412	1,592,230	894,549.86	103,130.87	.00	697,680.14	56.2%
3. MATERIALS & SUPPLIES							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	11,000	11,000	5,283.15	2,359.44	.00	5,716.85	48.0%
3.003 PRINTING	3,000	3,000	999.00	47.50	.00	2,001.00	33.3%
3.004 POSTAGE	1,200	1,200	560.75	.00	.00	639.25	46.7%
3.005 BOOKS-PROCESSING	230,000	230,000	82,466.48	22,733.51	.00	147,533.52	35.9%
3.006 SUBSCRIPTIONS-PERIODICALS	18,500	18,500	13,181.70	1,468.80	.00	5,318.30	71.3%
3.010 NON-BOOK-PROCESSING	180,000	180,000	92,076.07	28,097.83	.00	87,923.93	51.2%
3.011 PROGRAM SUPPLIES	5,000	5,000	1,207.13	226.24	.00	3,792.87	24.1%
3.012 OFFICE EQUIPMENT MAINT	500	500	395.27	215.97	.00	104.73	79.1%
3.014 LIBRARY SUPPLIES	11,000	11,000	5,490.97	2,541.69	.00	5,509.03	49.9%
3.016 REPLACEMENT MATERIALS	3,000	3,000	1,770.00	.00	.00	1,230.00	59.0%
3.022 PC SOFTWARE	4,338	4,338	3,797.25	828.00	.00	540.75	87.5%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	9,641.68	.00	.00	7,358.32	56.7%
3.302 BUILD./FAC. EMERGENCY REPRS	3,325	3,325	.00	.00	.00	3,325.00	.0%
3.306 MAINTENANCE SUPPLIES	22,000	22,000	12,986.67	496.80	.00	9,013.33	59.0%
3.601 ELECTRICITY	282,934	282,934	119,141.31	18,017.59	.00	163,792.69	42.1%
3.602 TELEPHONE	3,780	3,780	1,676.66	353.15	.00	2,103.34	44.4%
3.603 GAS	63,475	63,475	9,273.00	.00	.00	54,202.00	14.6%
3.604 WATER	7,000	7,000	4,700.00	.00	.00	2,300.00	67.1%
3.703 EQUIPMENT RENTAL	150	150	80.00	10.74	.00	70.00	53.3%
3.704 COPIER RENTAL	1,152	1,152	672.00	96.00	.00	480.00	58.3%
3.716 LIBRARY SOFTWARE LEASE	60,710	60,710	31,078.08	.00	.00	29,631.92	51.2%
TOTAL MATERIALS & SUPPLIES	929,064	929,064	396,477.17	77,493.26	.00	532,586.83	42.7%
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4. DIRECT COSTS							
4.005 FINANCIAL/ AUDITING COSTS	4,577	4,577	4,577.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	200,378	200,378	112,441.44	9,607.60	53,435.30	34,501.26	82.8%
4.016 SECURITY GUARDS	78,278	78,278	40,904.24	12,746.50	.00	37,373.76	52.3%
4.023 PROGRAM SERVICES	3,800	3,800	3,258.40	75.05	.00	541.60	85.7%
4.025 EXTERMINATING SERVICES	0	0	750.75	136.50	.00	-750.75	100.0%
4.058 ON LINE SUBSCRIPTION SRVC	56,722	56,722	27,537.74	3,506.42	.00	29,184.26	48.5%
4.602 SIF CONTRIBUTION	43,860	43,860	43,860.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	10,000	10,000	6,950.00	1,350.00	.00	3,050.00	69.5%
TOTAL DIRECT COSTS	397,615	397,615	240,279.57	27,422.07	53,435.30	103,900.13	73.9%
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5. EQUIPMENT							
5.207 COMPUTER PERIPHERAL EQUIP	0	0	10,910.61	395.69	.00	-10,910.61	100.0%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5.210 PERSONAL COMPUTERS	15,860	15,860	3,263.80	.00	.00	12,596.20	20.6%
5.211 CPU AND SERVERS	1,099	1,099	.00	.00	.00	1,099.00	.0%
TOTAL EQUIPMENT	16,959	16,959	14,174.41	395.69	.00	2,784.59	83.6%
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	701,158	701,158	142,845.96	2,218.41	.00	558,312.04	20.4%
9.990 RESERVE FOR FINANCING	10,000	158,934	.00	.00	.00	158,934.00	.0%
TOTAL OTHER FINANCIAL USES	711,158	860,092	142,845.96	2,218.41	.00	717,246.04	16.6%
TOTAL LIBRARY FUND	6,637,083	6,663,512	3,338,957.10	439,642.86	53,435.30	3,271,119.60	50.9%
GRAND TOTAL	6,637,083	6,663,512	3,338,957.10	439,642.86	53,435.30	3,271,119.60	50.9%

** END OF REPORT - Generated by Bill Deierlein **

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
201 LIBRARY FUND						
02 INTERGOVERNMENTAL						
02269 LIBRARY-OTHER LIBRARIES	-17,913	-17,913	-16,129.80	.00	-1,783.20	90.0%
TOTAL INTERGOVERNMENTAL	-17,913	-17,913	-16,129.80	.00	-1,783.20	90.0%
03 CHARGES FOR SERVICES						
03650 REPLACEMENT MATERIAL FEE	-3,000	-3,000	-2,058.48	-213.97	-941.52	68.6%
TOTAL CHARGES FOR SERVICES	-3,000	-3,000	-2,058.48	-213.97	-941.52	68.6%
06 MISCELLANEOUS						
06651 LIBRARY FINES	-30,000	-30,000	-14,616.16	-1,866.82	-15,383.84	48.7%
06695 RENTAL LIBRARY SPACE	0	0	-260.00	.00	260.00	100.0%
06697 COMMISSION COIN MACHINE	-18,000	-18,000	-11,213.10	-1,464.30	-6,786.90	62.3%
06698 REFUND PR YR EXPENDITURES	0	0	-1,378.74	.00	1,378.74	100.0%
06699 OTHER	-1,000	-1,000	-538.12	-55.00	-461.88	53.8%
TOTAL MISCELLANEOUS	-49,000	-49,000	-28,006.12	-3,386.12	-20,993.88	57.2%
09 OPERATING TRANSFERS						
09910 GENERAL FUND CONTRIBUTION	-6,530,987	-6,557,416	-2,842,845.96	-2,218.41	-3,714,570.04	43.4%
TOTAL OPERATING TRANSFERS	-6,530,987	-6,557,416	-2,842,845.96	-2,218.41	-3,714,570.04	43.4%
0A APPROP FUND BALANCE						
09999 APPROPRIATED FUND BALANCE	-36,183	-36,183	.00	.00	-36,183.00	.0%
TOTAL APPROP FUND BALANCE	-36,183	-36,183	.00	.00	-36,183.00	.0%

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CITY OF WHITE PLAINS
LIBRARY FUND

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ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
-6,637,083	-6,663,512	-2,889,040.36	-5,818.50	-3,774,471.64	43.4%
GRAND TOTAL	-6,637,083	-2,889,040.36	-5,818.50	-3,774,471.64	43.4%

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