

**White Plains Public Library Board of Trustees
Minutes of Regular Meeting
February 5, 2020**

Call to Order

The regular meeting of the Library Board of Trustees was called to order at 7:30 p.m. by President Schwarz.

Attendees

Trustees Present: Barrera, Furth, Haynes, Schwarz and Summers. Trustee Apologies: D'Ambrosio, Matthews-Serra, Scherer and Ricca. Also Present: Library Director Brian Kenney, Assistant Library Director, Kathy Degyansky, Executive Director Nancy Rubini, and Library Director's Secretary, Sandra McDaniel. Guests: Kristy Bauman, Programming Librarian and Bill Deierlein, Business Manager

Minutes of Regular Meeting of January 8, 2020

The minutes of the regular meeting held on January 8, 2020 were approved on a MOTION by Trustee Summers, seconded by Trustee Haynes. All were in favor.

Budget

The City Revenue & Expenditure Budget by Department as of January 29, 2020 was reviewed.

Bills: 2019-2020 Budget: #12, #13

Trustee Furth reviewed claims #12 and #13 prior to the meeting and found them to be in order. On a MOTION by Trustee Furth, seconded by Trustee Haynes, the claims were authorized for payment. All were in favor.

Reports of Library Administration

Library Director Kenney reported that SCORE was working well in the Library and that they have had a lot of programming. AARP Tax Aide had also started as well as a TV film shoot in the building scheduled on Monday. Library Director Kenney said that next fall he was planning another One Book, One City reading program but would not apply for the NEA grant. Mr. Kenney asked the Board to send him any nonfiction titles to be considered for this program.

Trustee Reports & Business

WLS – Library Director Kenney commented that he did not attend their last meeting.

Friends – Library Director Kenney met with the Friends today and said that they received a \$5K bequest from an estate. Mr. Kenney noted that the Friends approved new movie licenses for \$600 which will provide an immense amount of film titles.

Foundation – Executive Director Rubini talked about the Gala and said that RSVPs were strong and she was working on raffles and journal ads. Ms. Rubini remarked there had been a significant increase in donors and revenue from the last appeal and believed it was because people are more aware of the Library through the newsletter and other marketing materials.

Ongoing Business

Library Director Kenney discussed the capital project and noted that the project was two weeks behind schedule caused by the removal of a concrete slab that was the stage. Mr. Kenney noted that a temporary portable stage would be needed, going forward.

Minutes of the February 5, 2020 meeting of the Library Board of Trustees, page 2

Library Director Kenney was asked about Little Free Libraries (take a book, return a book, free book exchange) and said he met with Recreation and Parks Department and was advised that there are too many liability issues to warrant further discussion. Mr. Kenney noted that some people have Little Free Libraries on their personal property. Library Director Kenney said that Teen Librarian, Erik Carlson, had an idea to partner with businesses and was looking at stores that would want to partner with us.

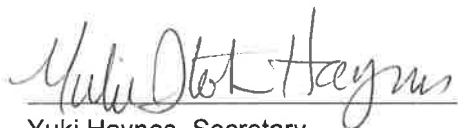
New Business

Library Director Kenney introduced Kristy Bauman, our new programming librarian, to the Board and noted she had a lot of experience in adult services. Kristy discussed her past experience and the Board welcomed her.

Library Director Kenney reviewed the 2020/2021 Library Fund Budget Request with the Board and stated that the City contribution to us increased by \$219K and nearly all of it went to fixed HR-related costs. Library Director Kenney said materials have increased, service contracts went down and library programs have increased to \$20K as we invest more in adult programming. Mr. Kenney reported that Mr. Deierlein noticed that quite a few part-time employees were being under paid. Mr. Deierlein distributed a report that reflected the current part-time salaries and the proposed new part-time salaries. Library Director Kenney reiterated the reason for part-time staff was to make up for full-time staff who have resigned or retired in the last decade and were not replaced. Library Director Kenney stated that the budget had been submitted but could be changed, if necessary. The Board thanked Mr. Deierlein for his due diligence on the salary issues. On a MOTION by Trustee Haynes, seconded by Trustee Summers, 2020/2021 Library Fund Budget Request was approved as presented. All were in favor.

Adjournment

There being no more business before the Board, the meeting was adjourned at 7:44 p.m. on a MOTION by Trustee Summers, seconded by Trustee Haynes.



Yuki Haynes, Secretary
Library Board of Trustees