

MONTHLY REPORT

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Subject: Monthly Activity Report - February 2020

- Verizon completed the migration of our copper phone lines to fiber on the 24th. The only line that had remained inoperative prior to that was the phone line that handles credit card transactions at the Circulation Desk. This had been the case since mid-December last year.
- In order to restore connectivity between the café's cash register and receipt printer, Healy Electric was contracted to run a new cable from the electrical closet in the Community Room to the café. This resolved the connectivity problem that had existed since January 16th.
- On two occasions I met with Jim Kenny, the Director of the Cable Studio, and Kenneth Kraus, the Manager of IT, to finalize the networking and audio-visual cabling requirements for the 2nd floor renovation now underway.
- A new ["Meet the Staff" page](#) has been added to our website. Initially developed to provide bio information for Youth Services staff, it has since grown to include other departments as well. Other staff bios are expected to be added to the page over the coming weeks.
- We have begun upgrading staff computers to Windows 10 now that Microsoft is no longer supporting Windows 7. For many computers, this also requires a hardware upgrade in order to accommodate the increased resource demands of Windows 10. The entire project is expected to take months to complete.
- A new coin-bill acceptor (CBA) for payment of print jobs has been installed in The Edge. Two more are scheduled for installation in March: one in The Trove and one in The Hub. They are replacing a total of four CBAs that reach end-of-life this March (one of them will actually be able to replace two CBAs).

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