Austin Olney
Digital Media Specialist
April 2020 Report

Highlights

Classes for Public
  For Parents
  For Teens
  For Adults

Trainings for Staff

Assigned Zoom Events

Other
  Meetings
    COVID-19 Documentation Project
    Zoom Related
  Other Tasks
Highlights

- First successful month of Zoom programming
- Many opportunities for patrons to learn and positively interact virtually.
- Several Zoom trainings for staff

Classes for Public

For Parents

- Creative Apps Roundup 4/7/2020

  Introduced parents to a variety of creative software. Many free applications have been offered during the current pandemic so these were pointed out and discussed.

- eBooks and Digital Library Resources 4/14/2020

  Covered popular, digital resources from our library, such as Hoopla, Freegal, and Overdrive.

- Minecraft vs. Fortnite vs. Roblox 4/21/2020

  Explained three major youth gaming platforms: Roblox, Minecraft and Fortnite. A variety of resources for parents trying to maintain a healthy gaming environment were provided.

- Offline Technology Ideas 4/28/2020

  Summarized a group of home projects that do not require a computer, but are nonetheless related to a variety of digital technology fields.
For Teens
- In several YouTube Live sessions, teens were able to observe a variety of webapps and simultaneously chat with friends. From Chess to Fortnite, there were many interactive ways to have fun (virtually).

For Adults
- Streaming Services and Live TV Roundup 4/13/2020
  Covered some of the major public streaming services.

- eCommerce & Online Shopping Tips 4/27/2020
  Provided tips and tricks for purchasing items online.
Trainings for Staff

Provided Zoom training sessions on learning the Zoom platform and discussing the latest procedure changes, etc.

- Zoom Host Training 1 Friday, April 3 • 11:30am – 12:30pm
- Zoom Host Training 2 Friday, April 17 • 3:15 – 4:00pm

- Zoom Q&A Session for Staff Wednesday, April 8 • 3:00 – 4:00pm

- Zoom Q&A Session for Staff Friday, April 24 • 3:00 – 4:00pm
Assigned Zoom Events

- Lunchtime Meditation @ the Library (5x) 4/1/2020, 4/15/2020, 4/22/2020, 4/29/2020

- Tarde de Ñ 4/6/2020

- CD Mindfulness for All Monday, April 6

- Morning Storytime 4/7/2020

- Board Meeting 4/15/2020
Other

Meetings

**COVID-19 Documentation Project**
- COVID-19 Documentation Project Thursday, April 9 • 10:00 – 11:00am
- Documenting COVID-19 Thursday, April 16 • 12:00 – 1:00pm

**Zoom Related**
- The Daily Gathering Friday, April 3 • 3:30 – 4:30pm
- The Daily Gathering Monday, April 6 • 3:30 – 4:30pm
- Programming Workflow Monday, April 13 • 11:00am – 12:00pm
- Spreadsheet Catchup with Kristy Thursday, April 16 • 3:00 – 3:30pm
- Assignment of Zoom Hosts Wednesday, April 29 • 10:30 – 11:30am

**Other Tasks**
- Many Zoom support tasks for patrons and staff
- Changed zoom account email to events@whiteplainsny.gov
- Set up events@whiteplainsny.gov email forwarding to Zoom hosts
- Revamped, setup viewing options, formatting for Online Spreadsheets Schedule
- Created/updated Zoom Host guide for staff
- Created/updated Zoom Basics guide for staff
- Created training videos for how to host meeting for library Zoom hosts
- barbara bunch of support links for her motherhood program
- Trained Kristy on formatting tidbits for google sheets
- Research/tested zoom events and google calendar integration
- Hosting duties, such as setting up/retrieving/deleting recordings

Have a great day!