

## **Christiane Deschamps**

Department: Collection Management

Subject: Monthly Report October 2020

Date: November 9, 2020

### **White Plains Virtual Programs (planned and Zoom tech hosted)**

- \*Lunchtime Meditation 4 programs (40 attended)
- \*Slow Reading Book Discussion 2 programs (Ellen Lambert and Ellen O'Connell) (27 attended)
- \*Future Is Female (Ellen O'Connell) 7 attended
- \*Meditative Drawing (Arlene Mangialardi) 16 attended
- \*Fad Diet, Bad Diet (Elizabeth DeRobertis) 14 attended

### **Other**

- \*12 Request a Purchase forms were processed (AV and Overdrive by Karyn De Luca)
- \*Talked with library-school student Brianna S. about our Collection and selection and acquisitions process
- \*Spoke with Lori Gagliano (Scarsdale Library) at length, answering her questions about our experience with acquisitions module and full processing and records set up with Baker & Taylor

### **Webinars and Meetings**

- \* Evergreen Buckets, Baskets, and Lists (Allison Pryor, WLS)
- \*Reading to End Racism (Common Ground Conversations Series)
- \* *Just Mercy*: A Community Panel Discussion
- \*Met with Lindsay Stratton to discuss Acquisitions issues
- \*A Conversation with Ibram X. Kendi

### **Suzanne Erhard**

- \*Physically processed and linked books and AV items. Handled all invoices, inputting many manually into Evergreen.
- \*Note: Cataloging/processing work halted at times due to Evergreen catalog being down
- \*Requested bibliographic records from WLS.
- \*Continued work on Processing and Cataloging Guidelines, with the goal of making them available in google Drive.
- \* Attended webinar Evergreen Buckets, Baskets, and Lists (Allison Pryor, WLS)

### **Karen Jackson and Betsy Purtell**

Weeded, processed materials, changed new books to old, and worked on Library statistics and magazines. Working from Evergreen reports (e.g. Missing Items list), corrected catalog and materials in hand.