

# MONTHLY REPORT

**By:** John Lolis  
**Dept.** Library Systems  
**Subject:** Monthly Activity Report - November 2021

- On the 11<sup>th</sup>, it was discovered that all three Foundation Directory resources—[Foundation Directory Online Professional](#), [Foundation Directory Essentials](#) and [Foundation Grants to Individuals Online](#)—were found to be inaccessible, both in and outside the Library (note that only Foundation Directory Essentials should allow remote access). The problem was due to an issue on the side of the provider, and access was restored as of the 15<sup>th</sup>.
- With regard to the installation of the [Jgloo immersive workspace](#) in Meeting Room A, I met virtually with the project coordinator and a network engineer to discuss the physical and network requirements for the system. Following this, a detailed description of the necessary preparation work was documented to provide to the electrical contractor.
- In anticipation of the reopening of the café, I conferred with a technician from their retail transaction service company with respect to the network requirements for the new cash register system. It will require a change to the network in order to accommodate it. This change will have no impact on the rest of the network, but it will require intervention on the part of the City IT Department.
- Due to increased demand, four adult public access computers were added to the Hub such that they are sufficiently socially distant from one another. At the same time, we enabled guest pass usage for patrons.
- We received a much appreciated donation of three laptops from a local business, Jim's Computer Business. Along with our existing inventory of laptops, they will allow us to more readily expand our circulating laptop program.
- Equipment was identified for proposed purchasing for a New York State Emergency Connectivity Fund grant application. The equipment includes iPads, mobile hotspots and laptops with LTE mobile connectivity. Having LTE connectivity precludes the need for a mobile hotspot with such laptops and therefore should simplify a program circulating these devices.
- Remote access to our website continues to show enormous increases in usage over the same period last year. The number of user sessions increased by 211% over the number of user session in November 2020 (last month saw a 218% increase from the previous year). As for the reason behind the enormous increases, we can only speculate. The 25 most popular database resources appear on the next page.

	<b>Database Use Details</b>	<b>Database Uses</b>	<b>% of Total</b>	<b>User Sessions</b>
1	hoopla	92	7.61%	79
2	LearningExpress Library	78	6.45%	62
3	Online Tutor	74	6.12%	63
4	lynda.com	68	5.62%	61
5	ConsumerReports.org	59	4.88%	58
6	TumbleBooks	53	4.38%	48
7	Comics Plus - Library Edition	52	4.30%	43
8	Ancestry Library Edition	50	4.13%	47
9	Kanopy	50	4.13%	39
10	ReferenceUSA	33	2.73%	30
11	Business Insights	24	1.98%	24
12	Creativebug	22	1.82%	22
13	Freeding	21	1.73%	20
14	Kanopy Kids	21	1.73%	21
15	Free Music Archive	20	1.65%	20
16	Project Gutenberg	20	1.65%	19
17	Britannica School	18	1.49%	18
18	Foundation Directory Online Professional	17	1.40%	14
19	Open Library	17	1.40%	17
20	TV News Archive	17	1.40%	17
21	medici.tv	16	1.32%	16
22	RBdigital Video (AcornTV)	13	1.07%	10
23	Foundation Grants to Individuals Online	12	0.99%	12
24	Academic OneFile	12	0.99%	11
25	Fine Arts and Music Collection	11	0.91%	11

###