

By: Kathleen Degyansky
Dept.: Assistant Director
Subject: Monthly Report for November 2021
Date: December 1, 2021

OUTREACH AND COLLABORATION

- Represented the Library at a Virtual meeting on November 3 with representatives from the Westchester Heart Association, Yonkers Riverfront, Mamaroneck, and New Rochelle Libraries to discuss outreach activities to promote circulation of the Blood Pressure monitors.
- Assisted with planning and execution of a Blood Drive sponsored by the White Plains Rotary and White Plains Bar Association on November 30. Forty-one people made appointments and there were several walk-ins.

PROGRAMMING AND EXHIBITS

- Representatives from the AARP Tax Aide Foundation contacted us about again preparing tax returns at the Library in 2022. This year they plan to have 2 or 3 AARP volunteers come to the library to scan documents. AARP would provide the scanners and computers for taxpayers who would come by appointment only. The tax return would be prepared offsite. This would be for 2 days per week. The appointments would be made by AARP. In addition to the scanners they would provide any Plexiglas shields, etc. that are needed.
- Final preparations and planning for the next exhibit in the Museum Gallery included arranging for a slideshow, scheduling an interview for the artist by Community Media and making arrangements with Maintenance to support a Saturday installation. Marc Shanker's Imagining the Artist Book will be on view in the Gallery from December 6 through February 4. A reception is scheduled for January 13. Attendance will be limited.

INTERNAL

- Submitted additional information requested by the FCC for the Emergency Connectivity Fund. Approval pending.
- Completed the City's mandatory training about the Employee Assistance Program.
- Revised the Code of Conduct per input from the Library Director and Department Heads.