

**White Plains Public Library Board of Trustees  
Minutes of Regular Meeting  
July 14, 2021**

**Call to Order**

The regular meeting of the Library Board of Trustees was called to order at 7:01 p.m. by President Schwarz in the auditorium.

**Attendees**

Trustees Present: Barrera, Furth, Haynes, Schwarz and Summers. Trustee Apologies: D'Ambrosio, Matthews-Serra, Ricca and Scherer. Also Present: Library Director, Brian Kenney, Assistant Library Director, Kathy Degyansky, Foundation Executive Director Nancy Rubini, and Department Secretary, Sandra McDaniel. Guest: John Lolis, I/T Manager

**Minutes of Regular Meeting of June 9, 2021**

The minutes of the regular meeting held on June 9, 2021 were approved on a MOTION by Trustee Summers, seconded by Trustee Barrera. All were in favor.

**Budget**

The City Revenue & Expenditure Budget by Department as of June 30, 2021 was reviewed and Library Director Kenney said that there was nothing unusual to report.

**Bills: 2020-2021 Budget: Claim #11**

Trustee Furth reviewed the bills prior to the meeting and found them to be in order. On a MOTION by Trustee Furth, seconded by Trustee Haynes, Claim #11 was authorized for payment. All were in favor.

**Reports of Library Administration**

A board member expressed appreciation for the clarity/context of the reports.

**Trustee Reports & Business**

**WLS** – Trustee Matthews-Serra was not in attendance.

**Friends** – Library Director Kenney noted that the Friends Bookstore would be open later this month and the Café may possibly reopen in a month.

**Foundation** – Executive Director Rubini distributed her report that listed the many programs the Foundation has sponsored. Ms. Rubini remarked that their new initiatives appeal – raised over \$12K so far.

Library Director Kenney gave an update on the Library's Reopening and said that attendance was steadily growing to 300—400 people per day and it has helped that we have extended our hours. Mr. Kenney also remarked that only nine computers were available at this time to promote social distancing. Library Director Kenney said patrons could use either their White Plains Library Card or a Westchester Library Systems Card to reserve the computers but no guest passes were available. Mr. Kenney planned to expand the number of computers gradually. Library Director Kenney noted that we provided PPE for the patrons to clean the equipment themselves and that we also have antimicrobial and washable keyboards.

Library Director Kenney informed the Board that we were listing as a cooling center so we would provide more seating when necessary. Mr. Kenney noted that Conference Room 1 and 2 could be reserved online and available for meetings with two people maximum.

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**Ongoing Business**

Library Director Kenney reported that as of July 17<sup>th</sup>, three families at a time would be allowed in the Trove. The Edge services were available Monday-Friday, 2-6 p.m. and Saturday, 1-5 p.m.

Library Director Kenney said that WCC would not have any in person classes in the fall and the League of Women Voters would meet online. Mr. Kenney recommended that we continue to not have public programming and revisit this topic at the next Board meeting in September.

Library Director Kenney said that the Board would receive a strategic plan document before the September meeting and we would discuss it then.

Library Director Kenney noted that he had been approached by the City to give access to Classroom 1 for the filming of an episode of FBI Most Wanted. It would involve possibly two days of filming on July 26<sup>th</sup> and 27<sup>th</sup>.

**New Business**

Library Director Kenney noted the \$100K grant from Altice had been received that would make it possible to convert Meeting Room A to an immersion room with the Igloo technology. Mr. Lolis, I/T Manager, demoed the new technology and explained that it was very flexible and showed how it could transform a room into an immersive space.

Assistant Library Director Degyansky explained the Emergency Connectivity Fund which was a FCC grant similar to erate that was available to libraries and schools for hardware and software connectivity to support community outreach. Ms. Degyansky said that we would apply for the grant, which was due by August 14<sup>th</sup>, and it would help with the monthly service associated with the connectivity of our laptops, hotspots and tablets that were loaned out to patrons.

On a MOTION by Trustee Furth, seconded by Trustee Barrera, the Personnel Additions and Deletions from Payroll from 4/1/21-6/30/21 were approved. All were in favor.

A board member asked about the circulating laptop lending program and Mr. Lolis responded we have ten of them circulating and he has not heard of any problems.

**Adjournment**

There being no more business before the Board, the meeting was adjourned at 7:47 p.m. on a MOTION by Trustee Summers, seconded by Trustee Furth.



Yuki Haynes, Secretary  
Library Board of Trustees