

MEMO

To: White Plains Public Library Board of Trustees
From: Bill Deierlein, Business Manager
Subject: Monthly Budget Report
Date: May 2, 2022

In the Budget Report for the period ending April 30, 2022 all monthly revenues and expenditures are normal with the following notation:

Revenue Code 06695 - \$235.25. The Library did not have any rental space revenue. This is an error in allocation, next month's report will reflect the correct revenue code of 06697.

Expenditure Code 3.601 (Electricity) - This month's cost is an increase of approximately 50% over expected costs. This increase affects all City Departments and is expected to continue for now.

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CITY OF WHITE PLAINS
LIBRARY FUND

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FOR 2022 10

JOURNAL DETAIL 2022 1 TO 2022 10

	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
201 LIBRARY FUND						
02 INTERGOVERNMENTAL						
02269 LIBRARY-OTHER LIBRARIES	-11,650	-11,650	-17,458.00	.00	5,808.00	149.9%
TOTAL INTERGOVERNMENTAL	-11,650	-11,650	-17,458.00	.00	5,808.00	149.9%
03 CHARGES FOR SERVICES						
03650 REPLACEMENT MATERIAL FEE	-2,000	-2,000	-796.26	-55.99	-1,203.74	39.8%
TOTAL CHARGES FOR SERVICES	-2,000	-2,000	-796.26	-55.99	-1,203.74	39.8%
06 MISCELLANEOUS						
06651 LIBRARY FINES	0	0	-2,961.20	-4.55	2,961.20	100.0%
06695 RENTAL LIBRARY SPACE	0	0	-235.25	-235.25	235.25	100.0%
06697 COMMISSION COIN MACHINE	0	0	-664.95	-664.95	664.95	100.0%
06698 REFUND PR YR EXPENDITURES	0	0	-100.00	.00	100.00	100.0%
06699 OTHER	0	0	-28.11	-26.11	28.11	100.0%
TOTAL MISCELLANEOUS	0	0	-3,989.51	-930.86	3,989.51	100.0%
09 OPERATING TRANSFERS						
09910 GENERAL FUND CONTRIBUTION	-6,580,300	-6,591,163	-5,274,248.86	-500,000.00	-1,316,914.14	80.0%
TOTAL OPERATING TRANSFERS	-6,580,300	-6,591,163	-5,274,248.86	-500,000.00	-1,316,914.14	80.0%
0A APPROP FUND BALANCE						
09999 APPROPRIATED FUND BALANCE	-43,390	-43,390	.00	.00	-43,390.00	.0%
TOTAL APPROP FUND BALANCE	-43,390	-43,390	.00	.00	-43,390.00	.0%

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CITY OF WHITE PLAINS
LIBRARY FUND

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	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
TOTAL LIBRARY FUND	-6,637,340	-6,648,203	-5,296,492.63	-500,986.85	-1,351,710.37	79.7%
GRAND TOTAL	-6,637,340	-6,648,203	-5,296,492.63	-500,986.85	-1,351,710.37	79.7%

** END OF REPORT - Generated by Bill Deierlein **

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JOURNAL DETAIL 2022 1 TO 2022 10

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
201 LIBRARY FUND							
1. SALARIES & WAGES							
1.100 APPTD OFFICIALS SALARIES	172,400	172,400	143,336.37	19,816.08	.00	29,063.63	83.1%
1.150 MANAGERIAL SALARIES	245,251	245,251	203,922.35	28,190.27	.00	41,328.65	83.1%
1.200 CSEA SALARIES AND WAGES	2,316,392	2,326,522	1,936,106.73	267,691.37	.00	390,415.27	83.2%
1.201 CSEA OVERTIME	53,000	53,000	24,558.09	5,909.84	.00	28,441.91	46.3%
1.203 CSEA ATTENDANCE BONUS	10,000	10,000	6,100.00	.00	.00	3,900.00	61.0%
1.800 PART-TIME/HOURLY WAGES	290,000	290,000	181,578.76	28,066.28	.00	108,421.24	62.6%
TOTAL SALARIES & WAGES	3,087,043	3,097,173	2,495,602.30	349,673.84	.00	601,570.70	80.6%
2. EMPLOYEE BENEFITS							
2.001 SOCIAL SECURITY	230,842	231,765	188,224.14	26,318.05	.00	43,540.86	81.2%
2.020 MTA PAYROLL TAX	10,347	10,389	8,462.49	1,169.77	.00	1,926.51	81.5%
2.101 NYS EMPLOYEE PENSION	477,885	479,421	383,273.84	40,123.93	.00	96,147.16	79.9%
2.201 EMPLOYEE ACTIVE HEALTH INS	551,952	551,952	470,688.24	50,362.26	.00	81,263.76	85.3%
2.202 RETIREES HEALTH INSURANCE	203,000	203,000	156,678.47	16,197.15	.00	46,321.53	77.2%
2.203 RETIREES HEALTH INS BUYOUT	4,700	4,700	1,500.00	.00	.00	3,200.00	31.9%
2.204 NYS HEALTH INS ADMIN CHRG	2,000	2,000	.00	.00	.00	2,000.00	.0%
2.205 RETIREES MEDICARE PAYMENT	80,000	80,000	60,825.00	712.80	.00	19,175.00	76.0%
2.206 ACTIVE HEALTH INS BUYOUT	25,963	25,963	26,382.00	.00	.00	-419.00	101.6%
2.301 DENTAL INSURANCE PLAN	45,787	45,787	38,148.60	3,814.86	.00	7,638.40	83.3%
2.407 OPTICAL INSURANCE	10,850	10,850	9,021.00	902.10	.00	1,829.00	83.1%
2.501 GROUP LIFE INS-MANAGEMENT	4,300	4,300	3,674.34	382.23	.00	625.66	85.4%
2.601 MEMBERSHIPS-FEES-DURS	6,300	6,300	4,882.00	1,500.00	.00	1,418.00	77.5%
2.602 EDUCATION-TRAINING FEES	800	800	400.00	.00	.00	400.00	50.0%
2.603 TRAVEL AND TRANSPORTATION	0	0	26.00	.00	.00	-26.00	100.0%
2.703 UNIFORMS	350	350	.00	.00	.00	350.00	100.0%
2.905 EMPLOYEE ASSISTANCE PROG.	1,240	1,240	1,240.00	.00	.00	.00	100.0%
TOTAL EMPLOYEE BENEFITS	1,656,316	1,658,817	1,353,426.12	141,483.15	.00	305,390.88	81.6%
3. MATERIALS & SUPPLIES							

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
3.001 OFFICE SUPPLIES	9,000	9,000	12,633.46	627.88	.00	-3,633.46	140.4%
3.003 PRINTING	0	0	380.00	.00	.00	-380.00	100.0%
3.004 POSTAGE	1,200	1,200	1,126.66	96.67	.00	73.34	93.9%
3.005 BOOKS-PROCESSING	160,000	160,000	90,154.90	20,365.37	.00	69,845.10	56.3%
3.006 SUBSCRIPTIONS-PERIODICALS	25,420	25,420	3,444.79	127.34	.00	21,975.21	13.6%
3.010 NON-BOOK-PROCESSING	145,000	145,000	153,815.73	10,499.75	.00	-8,815.73	106.1%
3.011 PROGRAM SUPPLIES	2,000	2,000	421.30	.00	.00	1,578.70	21.1%
3.012 OFFICE EQUIPMENT MAINT	500	500	.00	.00	.00	500.00	0%
3.014 LIBRARY SUPPLIES	5,500	5,500	6,460.43	393.00	.00	-960.43	117.5%
3.022 PC SOFTWARE	4,338	4,338	3,913.29	99.00	.00	424.71	90.2%
3.301 BLDNG/FCLTY REPAIRS	17,000	17,000	4,565.00	375.00	.00	12,435.00	26.9%
3.302 BUILD./FAC. EMERGENCY REPRS	3,325	3,325	1,195.00	.00	.00	2,130.00	35.9%
3.306 MAINTENANCE SUPPLIES	20,740	20,740	13,362.51	949.92	.00	7,377.49	64.4%
3.601 ELECTRICITY	245,351	245,351	178,116.46	30,741.17	.00	67,234.54	72.6%
3.602 TELEPHONE	3,780	3,780	2,495.24	279.97	.00	1,284.76	65.0%
3.603 GAS	74,329	74,329	60,131.90	14,012.64	.00	14,197.10	80.9%
3.604 WATER	8,000	8,000	8,663.46	.00	.00	-663.46	108.3%
3.703 EQUIPMENT RENTAL	150	150	108.54	10.80	.00	41.46	72.4%
3.716 LIBRARY SOFTWARE LEASE	63,997	63,997	63,997.00	.00	.00	.00	100.0%
TOTAL MATERIALS & SUPPLIES	789,630	789,630	604,985.67	78,578.51	.00	184,644.33	76.6%
4. DIRECT COSTS							
4.005 FINANCIAL/ AUDITING COSTS	4,577	4,577	4,577.00	.00	.00	.00	100.0%
4.015 SERVICE CONTRACTS	185,949	185,949	165,347.66	16,320.52	.00	-30,221.38	116.3%
4.016 SECURITY GUARDS	100,087	100,087	69,177.42	3,982.68	.00	30,909.58	69.1%
4.023 PROGRAM SERVICES	3,840	3,840	3,168.94	.00	.00	671.06	82.5%
4.025 EXTERMINATING SERVICES	840	840	693.75	72.00	.00	146.25	82.6%
4.058 ON LINE SUBSCRIPTION SRVC	45,358	45,358	42,829.34	903.03	.00	2,528.66	94.4%
4.602 SIF CONTRIBUTION	37,705	37,705	37,705.00	.00	.00	.00	100.0%
4.709 LIBRARY PRGM ACTIVITIES	5,000	5,000	6,567.90	1,439.80	.00	-1,567.90	131.4%
TOTAL DIRECT COSTS	383,356	383,356	330,067.01	22,718.03	50,822.72	2,466.27	99.4%
9. OTHER FINANCIAL USES							
9.302 TO DSF-LIBRARY FUND CONTR	702,569	702,569	614,248.86	.00	.00	88,320.14	87.4%
9.990 RESERVE FOR FINANCING	18,426	16,658	.00	.00	.00	16,658.00	.0%
TOTAL OTHER FINANCIAL USES	720,995	719,227	614,248.86	.00	.00	104,978.14	85.4%

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TOTAL LIBRARY FUND	6,637,340	6,648,203	5,398,329.96	592,453.53	50,822.72	1,199,050.32	82.0%
GRAND TOTAL	6,637,340	6,648,203	5,398,329.96	592,453.53	50,822.72	1,199,050.32	82.0%

** END OF REPORT - Generated by Bill Deierlein **