

Christiane Deschamps

Department: Collection Management

Subject: Monthly Report April 2022

Date: May 4, 2022

White Plains Virtual Programs (Planned and/or Tech Hosted)

- *Lunchtime Meditation 4 programs (40 attended)
- *Monthly Future Is Female Book Discussion (with Ellen O'Connell) (5 attended)
- *2 Slow Reading Book Discussions (with Ellen Lambert) (28 attended)
- *Breath-Body-Mind (2 programs with Ann Fleuchaus (40 attended)
- *Quick n Easy Embroidery (with Kathlyn Carroll) (10 attended)
- *Joy of Zentangle (with Jill Greenbaum) (19 attended)

Other

- *13 Request a Purchase forms were processed (AV and Overdrive by Karyn De Luca)
- *Weeded adult 300s with Mary Black's assistance
- *Several training sessions with Lauren Lichtenthal, who also met with Jerrick Harris and Karen Jackson
- *With Lichtenthal and Lindsay Stratton, reviewed acquisitions module issues
- *Attended White Plains Library Foundation's Frank Bruni program

Suzanne Erhard

Received, linked to catalog, and processed adult and J book and AV materials, created and paid invoices; tracked processing costs, Foundation funds, and invoices; corrected item information in the catalog; requested bibliographic records from WLS; worked with Trove staff to resolve cataloging/processing issues.

Karen Jackson

Linked and processed books, changed new books to old, removed weeded items from the catalog, selected viable donations for the Friends, Better World Books, and B & T Sustainable Shelves program.

Betsy Purtell

Processed books, took items out of the catalog, prepared materials for shipping to Sustainable Shelves and Better World Books (20 boxes went out), worked on library statistics for Tim Baird.

Jerrick Harris

Linked, classified, and processed adult nonfiction and YA graphic novels.

Mary Black

Linked and processed new books. Working from Evergreen reports, pulled possible candidates for withdrawal from the collection.