By: Timothy Baird

Dept. Adult Services

Subject: Monthly Report – June 2022

Date: July 6, 2022

Administrative

- Attended Mayor’s Youth Board meeting.
- Met with Librarian Rothman and Director Kenney to appoint Rothman as the new Adult Services Programming Librarian.
- Meeting with Director Kenney to discuss Café issues and the Adult Services Librarian I opening.
- Retrained Clerks Erhard and Jackson on working the Hub Desk. They will be assigned hours to help with coverage until a new Librarian is hired.
- Assisted staff with a patron request for an article from the 1908 NY Times that was available with the Library’s digital account.
- Assisted a patron with gaining access via ILL to a University of Virginia dissertation.
- The FDR Library & Museum has reopened and their Library guest pass program has resumed. I worked with Marketing Librarian De Stafeno to make this quickly available for our patrons.

Staff Activities - Thanks to librarians Sharon Rothman, Mariel Perez, Kristen Thornton-De Stafeno, Kristy Bauman, Karyn De Luca and Austin Duffy who contributed to this report.

- Librarian Rothman attended the following webinars: “What’s Your One-Line Story” presented by NYPL; “Vision Labs: Accessibility”; “Learning Revolution: Protecting Yourselves and Your Patrons”; “Library 2.0: Handling Protests About Content”. She had a quarterly Foundation Information Network meeting. Rothman met with Director Kenney and Business Manager Deierlein to discuss program budgeting. She also met with Marketing Librarian De Stafeno to discuss program marketing. Rothman met with Digital Media Specialist Olney to go over Zoom Program Scheduling.
- All Staff attended Equity, Diversity and Inclusion training.
- Librarian De Stafeno created an author storytime flyer, RPG stickers, Friends luncheon flyer, Friends Spring News Notes, Grab & Go Flyer, created an FDR Museum pass and updated the pass registration form. She worked with Trove Staff on the EDI training follow-up discussion groups. She was on the YS Hiring Committee and interviewed 3 candidates for the Librarian 1 opening. She also had her renewed notary commission card file with the Westchester County Clerk. She met with Directory Kenney to discuss column signage.
- Librarian Duffy attended the following webinars: “Stories From the Field: Volunteer Management at
Queens Memory Project; “Protecting Yourselves and Patrons: Important Lessons for Library Leaders and Staff From School Shootings”; “Handling Complaints or Protests About Content”.

- Librarian De Luca attended the following webinars: Proactively Address Challenges to your Comics Collection; HarperCollins ALA BookBuzz; Protecting Yourselves and Patrons; Handling Complaints or Protests About Content.

Customer Service:

- Librarian Duffy responded to 6 Local History inquiries and did 3 computer help 1-1 sessions.
- Blogs that were created include: JuneLibrary Reads, African American Genealogy, new movies, audiobooks, Tech Training, STEAM, FDR Museum pass, Fair Street USA,
- Librarian De Stafeno created and published two virtual calendar of events and a combined print Adult & Youth print calendar. She helped a patron find their grandmother’s death date using Ancestry.
- Digital Media Specialist Olney had 5 1-1 Virtual Reality appointments and 7 Advanced Tech Help appointments.
- Librarian De Luca created, edited and updated several curated lists in Libby.

Community Outreach:

- Please see the Community Outreach report for more details.
- Librarian Rothman contacted D. Kellogg of SCORE to discuss future programming.
- Once again our Facebook, Instagram, and Twitter followers all increased.
- Librarians Duffy and Perez visited the Waterstone of Westchester senior residence on June 1 to talk about library ebooks with the residents.

Programs:

- Librarian De Stafeno co-hosted the monthly Poetry Slam with Zork.
- Technology programs included: Individual Tech Help, Digital Library Resources, and Zoom Tips and Tricks.
- Solving Crimes With Forensic Genetic Genealogy was a very well attended program.
- African American Genealogy with Dennis Richmond.
- Understanding Your Energy Choices presented by Sustainable Westchester.
- Librarian Wenglin’s Short Story Series ended in June on a high note with a discussion of a poignant story by Native American author Sherman Alexie, followed by a final session exploring a sensitive Chinese American feature film, The Farewell. More than 40 participants shared insights and reactions to the two selections.
- Series final summary, using the acclaimed anthology, 100 Years of the Best American Short Stories. With more than 65 patrons registered throughout the spring, the full series included Black, Asian, Jewish, Latino, feminist, gay, classic and contemporary authors -- from James Baldwin to Edna Ferber, with an unconventional Christmas story by William Faulkner, to Grace Paley, Pulitzer Prize winner Junot Diaz,
and PEN/Faulkner Award winner Julie Otsuka -- all dealing with the theme of “Family matters” in diverse cultures and settings. With support of The Friends of the Library and Administration, Wenglin plans to reprise her short story series in the fall using a new anthology and theme.

- Westchester Community College completed their first set of in person English classes since the start of the pandemic.
- Lunchtime Meditation group was run by a different guest instructor each session.
- Future is Female, Slow Reading, Forever Young Adult, and Book’em Mystery Group had zoom discussions in June.
- Home Buying workshop in Spanish presented by WEDC.